



City of Midland
The Circle Area Community Garden
Application Form for 2015



Name(s): _____

Street Address: _____ Apt. #: _____

City: _____ Zip Code: _____

Telephone or Cell Phone Number(s):

Email Address(s): _____

Check the appropriate items:

____ I will be the only gardener tending my plot

____ I plan to tend my plot with another gardener _____

____ I have gardened before Vegetable ____ Flowers ____ Fruit ____ Herbs ____

Please attach the Let's Grow! Sheet providing a list of vegetables/fruits/herbs/flowers you wish to plant for approval. The City's Horticulturist will contact you once your application has been reviewed.

There will be a **\$20.00 fee** for use of the garden plot.

Plots are distributed on a first come, first serve basis. Accepting applications beginning February 26th until all plots have been filled.

Signature: _____ Date: _____

Signature: _____ Date: _____

Mail a signed copy of the Application Form, Rules and Guidelines, Let's Grow! Sheet containing the list of plants you would like to grow & a check for \$20.00 made payable to the "City of Midland" to:

**City of Midland
The Circle Area Community Garden
C/O Stephanie Richardson
4811 N Saginaw Rd
Midland, MI 48640**

You may also drop off the signed forms and your check at:

The City of Midland's Municipal Service Center at 4811 N. Saginaw Road.



City of Midland

The Circle Area Community Garden



Located at Edwin Street and Cambridge Street

Rules and Guidelines for 2015

1. The assigned garden plot must be planted so that growth covers at least 75% of the plot area and must be maintained to stay within its boundaries. You may not have only soil in the garden plot.
2. Vegetables, herbs, small fruit plants and flowers are to be planted in the garden no later than June 1st and kept planted all summer long. You must have produce or plants in the garden plot during the entire season.
3. Work on the plot can begin no earlier than April 19th.
4. Plots that remain unplanted by the 1st of June are assumed to be abandoned and will result in forfeiture of your gardening privileges for the season as well as forfeiture of your plot fee.
5. If the plot is abandoned for any reason, notification must be provided to Stephanie Richardson – City Horticulturist, or the designated Garden Manager.
6. Weeds must be kept to a minimum and the areas immediately surrounding the plot must also be kept free of weeds. Plots may not be consistently weedy, untended or contain debris.
7. If the plot becomes overrun with weeds you will be given one (1) week's notice to clean it up. Failure to clean up the plot will result in the plot being considered abandoned and will result in the forfeiture of your gardening privileges for the season as well as forfeiture of your plot fee.
8. Only plants and seeds that have been pre-approved by the City Horticulturist are allowed to be planted in the plot.
9. Growing any plants considered illegal or poisonous is strictly prohibited and will result in immediate forfeiture of your gardening privileges for the season as well as forfeiture of your plot fee.
10. If any of your plants become infected or diseased contact the City Horticulturist, Garden Manager or Master Gardener Volunteer for instructions on what to do. If an infected or diseased plant is found by any of the above parties and is deemed a potential threat to other gardens or plants, it may be removed immediately.
11. Use of your own fertilizers, insecticides or weed repellents in this chemical-free organic garden is strictly prohibited.
12. Please contact the City Horticulturist, Garden Manager or a Garden Volunteer if you would like information regarding organic gardening.
13. Keep any garden structures (supports, etc.) to a maximum height of five (5) feet tall and four (4) feet wide and keep the structures in the center of the garden plot. These structures tend to shade neighboring plots from early and late day sun which can rob your neighbor's garden of sunlight.
14. Fencing around the plot is not permitted.
15. Flags and other types of decorations are not permitted.
16. Be courteous and limit your use of watering time when others require water or keep in mind to water when only a few other gardeners are present.
17. Water is not to be used for drinking or any purpose other than watering your plants.
18. Keep trash and litter out of the plot as well as out of adjacent pathways and fences.
19. You may only pick your own crops and flowers unless given permission by another plot user.

20. Smoking, drinking alcoholic beverages or the use of illegal drugs in the garden is strictly prohibited.
21. Entering the garden while under the influence of alcohol or illegal drugs is strictly prohibited.
22. Parking is allowed on both sides of Edwin Street in accordance with posted parking signs. Driving and/or parking on the park property, sidewalk or any other unapproved parking area is strictly prohibited. Please see the attached Exhibit A indicating the layout of the garden and public streets adjacent to the garden.
23. Children must be under direct adult supervision at all times while in the garden. Make every effort to see that children respect the neighboring garden plots, walkways and other gardeners.
24. Pets are not allowed within the garden.
25. Harvest your crops once they have matured.
26. You are responsible for cleaning and leveling the plot including walkways directly around the plot by removing dead plants, rocks, temporary supports and other debris at the end of the growing season and no later than October 19th. Gardeners whose plots are not cleared and cleaned up will be notified of a violation and be given one (1) week to clean up the plot. If the plot is not cleaned up within the allotted time frame the gardener will forfeit their privileges for the remainder of the season and their application will not be considered for future use of the garden.
27. Disposal of garden waste is to be placed in the appropriate bins and/or containers at the garden site only.
28. Produce grown at the garden cannot be for commercial use and may not be sold.
29. Power equipment is not allowed on premises nor is electrical power provided.
30. Please be aware that municipal park hours for this location are from 6:00 a.m. to 9:00 p.m. and planting activities shall be done within those hours.
31. The onsite storage shed is only to be used and accessed by City staff and the Garden Manager. Onsite storage of personal property and/or tools is not allowed in plot areas.
32. Gardeners are expected to work together or next to other gardeners in relative harmony. Gardeners shall be courteous in all interactions and work together to resolve any disagreements. City staff and volunteers will check plots often to encourage productive use by all participants.
33. Gardeners shall respect their neighbor's garden and the rights of the community residents as well as appreciate the fact that this land is owned by and has been made available by the City of Midland.
34. Violation notices will be in writing, posted in the plot and mailed to the address given on the application form. The gardener will have seven (7) days to correct the problem. If there is no response to the warning letter, the plot and plot fee will be forfeited for the season.

I agree to indemnify and hold harmless the City, its elected and appointed officials, officers, employees and agents from any and all liability on account of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, and any other causes of action, claims, demands, sums of money, expenses or compensation of any kind whatsoever, arising by statute, in contract or in tort, or any other liability, liquidated or unliquidated, known or unknown, certain or contingent, legal or equitable, arising from or related to use of or activities occurring at the Circle Area Community Garden.

Signature

Date

Please return this signed and dated Rules and Guidelines acknowledgment along with the completed Application Form, \$20.00 fee made payable to the “City of Midland” and list of plants you would like to grow to the address indicated below. All completed forms and your fee will be accepted beginning February 26th on a first come first serve basis.

City of Midland
The Circle Area Community Garden
C/O Stephanie Richardson
4811 N Saginaw Rd
Midland, MI 48640

Prepared by James O. Branson III, Midland City Attorney
Approved as to content by Stephanie Richardson, City Horticulturist



Let's Grow!



The City of Midland Circle Area Community Garden

Please list what plant material you are interested in growing and the approximate quantity:

Plant Type:

Quantity:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

***Please note that planting style will be your choice**

- ☐ I would like assistance on designing & planting my garden.
- ☐ I would like additional information on organic gardening.
- ☐ I am willing to volunteer my time tending community areas within the garden.
- ☐ I am interested in educational opportunities on the following gardening topics:

Signature

Date

Return the signed Rules and Guidelines Form, Application Form and Let's Grow Sheet to:

**City of Midland
The Circle Area Community Garden
C/O Stephanie Richardson
4811 N Saginaw Rd
Midland, MI 48640**